



MALVERN P.O., ST. ELIZABETH
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September 4, 2020

NOTICE

ORIENTATION WEEKS - August 31 to September 11, 2020
Protocols for Joining Live Virtual Sessions
(Orientation Sessions, Classes and Meetings)

Dear Parent/Guardian,

The current pandemic has forced us to change the way we operate and a number of our parent meetings, student orientation sessions and classes will be held Virtually. Kindly bear in mind however, that the standards of Hampton School remain, and as such there are certain guidelines that every Student Or Parent MUST bear in mind when logging on to ANY VIRTUAL MEETING OR CLASS.

We, therefore, ask that you adhere to the following;

1. Students are to be dressed in the formal Hampton School Uniform .
2. Be properly groomed, especially your hair and face that will be visible in the cameras
3. Situate yourself against a plain wall.
4. Be sure to occupy a noise-free environment.
5. Avoid any movement in your background during the duration of the ceremony.
6. ONLY you, the agreed Participant, must be visible in your camera.
7. Microphones MUST be kept muted during the duration of the session; until you are invited to speak.
8. Utilize the Virtual Reactions option to indicate whether you need to speak (such as raised hand).

Respectful, co-operative participation in meetings is required.

Signed 

Mahvell Charlton-Brown
Principal