



June 9, 2024

Dear Parent/Guardian,

We take pleasure in welcoming our new students and parents to the Hampton School Family for the 2024-2025 academic year and thank our returning students and parents for the support given to Hampton School during the 2023-2024 academic year. As we seek to capitalize on our gains and reinforce our strides towards greater attainments, we solicit your full commitment in all dimensions of the school's programmes; as together we work to provide your daughter/ward with the best possible opportunities to excel.

Kindly note the following:

1. Required Payment/s

The parent of each student is **REQUIRED** to pay the applicable amounts outlined on page 3 of this document.

Where a parent is unable to make full payment, a payment option is to be selected from those outlined on pages 3 and 4 of this document.

2. Learning Device

Parents are being advised to invest in a suitable device, such as a Tablet or Laptop, so that students can access Learning Resources which complement the traditional modes of Teaching and Learning.

N.B. #1 A Learning Device should only be taken to school when a teacher has advised that such a device will be required for use in a scheduled session. Please be advised, however, that a student who takes a learning device to school has a responsibility to secure that device. **Hampton School cannot take responsibility for the security of students' personal devices.** Parents are advised to utilize relevant security features which allow for the tracing and recovery of devices, in the event a student loses her device.

N.B #2

- i) Cellular telephones are **NOT** allowed. Cellular telephones will be confiscated if found in the possession of students.
- ii) Where a **parent writes** to advise of a dire need for a student to travel with a cellular telephone, the telephone **must** be logged at the office of the Dean of Discipline at the start of each day. Where this requirement is not met, such a cellular telephone will also be confiscated.
- iii) **Confiscated cellular telephones** are returned at the end of the school year. Consideration may be given for a device to be returned at the end of a term, depending on the gravity of the circumstances.

3. Registration

Registration Day for PEP students will be **Wednesday June 26, 2024, at 9:00 a.m**

Return of Textbooks

Students from **Grades 7-9** are required to return their textbooks as outlined below:

Grade 9 Wednesday, June 19, 2024
Grade 8 Thursday, June 20, 2024
Grade 7 Friday, June 21, 2024

Early Payment & Early Textbook Collection

Full Payments made between July 3-5, 2024, will attract a 10% discount.

Termly Payments made between July 3-5, 2024 (Payment 1), and October 9-11, 2024 (Payment 2), and February 5 - 7, 2025 (Payment 3) will attract a 10% discount; prorated accordingly.

Students will be eligible to collect their textbooks early upon submission of the payment receipt on the dates outlined below, from (9:30 a.m. - 2:00 p.m.):

Grade 10: Wednesday, July 3, 2024

Grade 9: Thursday, July 4, 2024

Grade 7 & 8: Friday, July 5, 2024

Regular Collection of Textbooks

ALL Returning Students are required to collect textbooks for their new grades and register for the new school year on the dates outlined below, starting at 8:30 a.m. on each day:

Grade 10 Monday, August 26, 2024

Grade 9 Tuesday, August 27, 2024

Grade 8 Wednesday, August 28, 2024

Grade 7 Tuesday, September 3, 2024

Orientation Week

Grade 7 & Other New Students Residential Orientation Sunday, Sept. 1 (12 midday) to Tues. Sept. 3, 2024 (2:30 p.m.)

Grade 7- 9 Orientation Wednesday, September 4, 2024

Grade 7, 10, 11 & 13 Orientation Thursday, September 5, 2024

Full School (Classes Commence 7-11 & 13) Friday September 6, 2024

N.B.: Orientation is compulsory for ALL students according to schedule.

Parents of Grade 7 and New Students are expected to be present for their daughters' / wards' Boarding Registration, on Sunday, September 3, 2024, at 12:00 midday.

Please note that students should be in full, formal uniform on registration and orientation days and should take the following documents:

- Completed Admission Form (All New Students)
- Completed National Student Registration (NSRS) Form
- Copy of Student Registration Number (SRN) Card (if already provided at the Primary School level)
- Completed Trip Consent Form
- Completed Medical Form (All Students) with Dental Examination Report (New Students)
- Hampton School Medical Consent Form (New & Returning Students)
- Completed SMS Communication Information Sheet (New Students and Returning Students whose CONTACT NUMBERS HAVE CHANGED)
- Original Copy of TRN (Along with one photocopy for file)
- Completed Club Selection Form
- A recent photograph (new students, 10th & 12th grade students)
- Boarding Application Form (if applicable)
- Payment Agreement Form (if applicable)
- Boarding Package will be available on Registration Day
- Vouchers showing your Voluntary Contribution (see Fee Structure below)

N.B. A copy of the School's Student Handbook MUST be purchased by EACH new student on your registration day. Cost: \$2500.00.

1st to 5th Form Fee Structure

Fees	Amount (\$)
Insurance	3,500.00
Security	3,000.00
School Development and Activities	5,000.00
Technology and Laboratory	10,000.00
Digital Communication & Maintenance Fund	10,000.00
PTA	2,500.00
Total Fee	34,000.00

6th Form Fee Structure

Fees	Amount (\$)
Insurance	3,500.00
Security	3,000.00
School Development and Activities	5,000.00
Technology and Laboratory	10,000.00
Digital Communication & Maintenance Fund	10,000.00
PTA	2,500.00
Sixth Form Fee	41,000.00
Total Fees	75,000.00

NOTE: Sixth Form Fees are compulsory.

Available Discounts on Fees:

- **Early Bird Discount.**
 - See details of the Early Bird Discount on page 2 of this document.

- **Civil Servants Discount/Government-assisted Students Discount.**
 - Early Bird Payment (Before July 5) – 45% Discount (You Pay: \$18,700)
 - Regular Payment (After July 5) – 35% Discount (You Pay: \$22,100)

Residential Orientation Fee

The Residential Orientation Fee for **Sunday, September 1 to Tuesday, September 3, 2024**, is compulsory for **ALL NEW** students. The cost is **\$25,000.00**.

Boarding Fees

Boarding Fees for the academic year 2024–2025 are as follows:

- ❖ 1st to 4th Form - \$355,740.00 (per annum)
- ❖ 5th to 6th Form - \$337,869.00 (per annum)

Please note that Boarding Fees are compulsory. Payments can be made annually, termly, monthly, or fortnightly. If payments are not being made in full, the parent must sign a payment agreement for submission to the bursar.

NOTE: Boarding Fees are separate from all other fees.

PAYMENT OPTIONS:

Day School- Parent Contribution

Option A: Annual Payment

Dates	Grade 7-11	Grade 12-13
Friday, July 26, 2024	\$34,000.00	\$75,000.00

Option B: Termly Payment

Dates	Grade 7-11	Grade 12-13
Friday, July 26, 2024	\$20,000.00	\$40,500.00
Friday, December 20, 2024	\$14,000.00	\$34,500.00

Boarding Fees**Annual Payment Date:**

Dates	Grade 7-10	Grade 11-13
Friday, July 26, 2024	\$355,740.00	\$337,869.00

Termly Payment Dates:

Dates	Grade 7-10	Grade 11-13
Friday, July 26, 2024	\$142,296.00	\$169,000.00
Friday, December 20, 2024	\$142,296.00	\$168,869.00
Friday, March 28, 2025	\$71,148.00	-

Monthly Payment Dates: (last working day of the preceding month)

Dates	Grade 7-10	Grade 11-13
Friday, July 26, 2024	\$47,432.00	\$56,312.00
Friday, September 27, 2024	\$47,432.00	\$56,312.00
Friday, November 1, 2024	\$47,432.00	\$56,312.00
Friday, December 27, 2024	\$35,574.00	\$56,312.00
Friday, January 31, 2025	\$35,574.00	\$56,312.00
Friday, February 28, 2025	\$35,574.00	\$56,309.00
Friday, March 28, 2025	\$35,574.00	-
Wednesday, April 30, 2025	\$35,574.00	-
Friday, May 30, 2025	\$35,574.00	-

Fortnightly Payment Dates: (1st and 3rd Friday of each month)

Dates	Grade 7-10	Grade 11-13
Friday, July 19, 2024	\$20,500.00	\$23,000.00
Friday, August 2, 2024	\$20,500.00	\$23,000.00
Friday, August 16, 2024	\$20,500.00	\$23,000.00
Friday, September 6, 2024	\$20,500.00	\$23,000.00
Friday, September 20, 2024	\$20,500.00	\$23,000.00
Friday, October 4, 2024	\$20,500.00	\$23,000.00
Friday, October 18, 2024	\$20,500.00	\$23,000.00
Friday, November 1, 2024	\$20,500.00	\$23,000.00
Friday, November 15, 2024	\$20,500.00	\$23,000.00
Friday, November 29, 2024	\$20,500.00	\$23,000.00
Friday, December 6, 2024	\$20,500.00	\$23,000.00
Friday, December 20, 2024	\$20,500.00	\$17,000.00
Friday, January 3, 2025	\$20,500.00	\$17,000.00
Friday, January 17, 2025	\$20,500.00	\$17,000.00
Friday, February 7, 2025	\$20,500.00	\$17,000.00
Friday, February 21, 2025	\$6,030.00	\$16,869.00
Friday, March 7, 2025	\$6,030.00	-
Friday, March 21, 2025	\$6,030.00	-
Friday, April 4, 2025	\$6,030.00	-
Friday, April 18, 2025	\$6,030.00	-
Friday, May 2, 2025	\$6,030.00	-
Friday, May 16, 2025	\$6,030.00	-
Friday, May 30, 2025	\$6,030.00	-

Kindly pay fees to any **National Commercial Bank (NCB) Branch**.

Account Number: 891007604 Account Name: M&DT – Hampton School Type: Chequing Branch: Santa Cruz Branch Swift Code: JNCBJMKX
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Payments can be made in-branch, at the ATM or online. Kindly email a copy of your receipt to receivablehampton@gmail.com.

4. Graduation

Senior Students (Grades 10-13) are encouraged to pay keen attention to the criteria for Graduation, outlined in the Student Handbook, Pages 89 - 90 (at hamptonschool.edu.jm or Library Copy or personal copy).

5. Dress Code

ALL students are required to be acquainted with Hampton School's Grooming Code; outlined on Pages 52 - 54 of the Student Handbook. Of note:

- i) The Uniform (Grades 7 - 13) should be **two (2) inches below the base of the knee.**
- ii) Shoes and socks should be **dark brown**
- iii) Hair must not be bleached or dyed; no extensions or shaved styles.
- iv) One pair of small, round, gold knob earrings is allowed: no stones or decorations.

6. Official Re-opening Dates

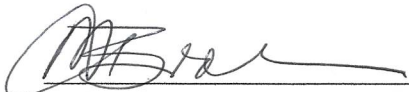
School reopens on Monday, September 2, 2024, at 7:45 a.m.


Students attend as outlined below:

Grade 7 & New StudentsMonday, September 2, 2024
 Grade 7 & New StudentsTuesday, September 3, 2024
 Grades 7, 8 & 9 Wednesday, September 4, 2024
 Grade 7, 10, 11 & 13 Thursday, September 5, 2024
 Classes commence (7-11 & 13) Friday September 6, 2024
N.B. Grade 12 students report on Monday, September 9, 2024.

We look forward to serving you.

Faithfully,


 Mahvell Charlton-Brown, Ph.D.
 Headmistress

For 
 Karen McMillan-Tyme, Ed.D.
 Chairman

