



**June 9, 2023**

Dear Parent/Guardian,

We take pleasure in welcoming our **new students and parents** to the Hampton School Family for the **2023-2024** academic year and thank **our returning students and parents** for the support given to Hampton School during the **2022-2023** academic year. As we seek to capitalize on our gains and reinforce our strides towards greater attainments, we solicit your full commitment in all dimensions of the school's programmes as together we work to provide your daughter/ward with the best possible opportunities to excel.

Kindly note the following:

**1. Required Payment/s**

The parent of each student is **REQUIRED** to pay the applicable amounts outlined on page 3 of this document.

Where a parent is unable to make full payment, a payment option is to be selected from those outlined on page 3- 4 of this document.

**2. Learning Device**

Parents are being advised to invest in a suitable device, such as a Tablet or Laptop, so that students can access Learning Resources which complement the traditional modes of Teaching and Learning, even as we continue to contend with the COVID-19 Climate.

**N.B. #1** A Learning Device should only be taken to school when a teacher has advised that such a device will be required for use in a scheduled session. Please be advised, however, that a student who takes a learning device to school has a responsibility to secure that device. **Hampton School cannot take responsibility for the security of students' personal devices.** Parents are advised to utilize relevant security features which allow for the tracing and recovery of devices, in the event a student loses her device.

**N.B #2**

- i) Cellular telephones are **NOT** allowed. Cellular telephones will be confiscated if found in the possession of students.
- ii) Where a **parent writes** to advise of a dire need for a student to travel with a cellular telephone, the telephone **must** be logged at the office of the Dean of Discipline at the start of each day. Where this requirement is not met, such a cellular telephone will also be confiscated.
- iii) **Confiscated cellular telephones** are returned at the **end of the school year**. Consideration may be given for a device to be returned at the end of a term, depending on the gravity of the circumstances.

**3. Registration**

Registration Day for PEP students will be **Wednesday June 28, 2023, at 9:00 a.m**

**Return of Textbooks**

Students from **Grades 7-9**, are required to return their textbooks as outlined below:

- Grade 9 ..... Wednesday, June 21, 2023  
Grade 8 ..... Thursday, June 22, 2023  
Grade 7 ..... Friday, June 23, 2023



**Early Payment & Early Textbook Collection**

Full Payments made between July 3-5, 2023, will attract a 10% discount.

Termly Payments made between July 3-5, 2023 (Payment 1), and October 9-13, 2023 (Payment 2), will attract a 10% discount; prorated accordingly.

Students will be eligible to collect their textbooks early upon submission of the payment receipt on the dates outlined below:

**Monday July 3, Tuesday July 4, and Wednesday July 5, 2023**

9:30 a.m. – 2:00 p.m.

**Regular Collection of Textbooks**

ALL Returning Students are required to collect textbooks for their new grades and register for the new school year on the dates outlined below, starting at 8:30 a.m. on each day:

Grade 10 ..... Monday, August 28, 2023  
Grade 9 ..... Tuesday, August 29, 2023  
Grade 8 ..... Wednesday, August 30, 2023  
Grade 7 ..... Tuesday, September 5, 2023

**Orientation Week**

Grade 7 & Other New Students Residential Orientation ..... Sunday, Sept. 3 (12 midday) to Tues. Sept. 5, 2023 (2:30 p.m.)

Grade 7-9 Orientation ..... Wednesday, September 6, 2023

Grade 7, 10, 11 & 13 Orientation ..... Thursday, September 7, 2023

Full School (Classes Commence 7-11 & 13) ..... Friday September 8, 2023

**N.B.: Orientation is compulsory for ALL students according to schedule.**

Parents of Grade 7 and New Students are expected to be present for their daughters' / wards' Boarding Registration, on Sunday September 3, 2023, at 12:00 midday.

Please note that students should be in full, formal uniform on registration and orientation days and should take the following documents:

- Completed Admission Form (All New Students)
- Completed National Student Registration (NSRS) Form
- Copy of Student Registration Number (SRN) Card (if already provided at the Primary School level)
- Completed Trip Consent Form
- Completed Medical Form (All Students) with Dental Examination Report (New Students)
- Hampton School Medical Consent Form (New & Returning Students)
- Completed SMS Communication Information Sheet (New Students and Returning Students whose CONTACT NUMBERS HAVE CHANGED)
- Original Copy of TRN (Along with one photocopy for file)
- Completed Club Selection Form
- A recent photograph (new students, 10<sup>th</sup> & 12<sup>th</sup> grade students)
- Boarding Application Form (if applicable)
- Payment Agreement Form (if applicable)
- Boarding Package will be available on Registration Day
- Vouchers showing your Voluntary Contribution (see Fee Structure below)

**N.B. A copy of the School's Student Handbook MUST be purchased by EACH new student on your registration day. Cost: \$2500.00.**

**1<sup>st</sup> to 5<sup>th</sup> Form Fee Structure**

<b>Fees</b>	<b>Amount (\$)</b>
Insurance **	3,500.00
Security **	3,000.00
School Development and Activities	5,000.00
Technology and Laboratory	10,000.00
Digital Communication & Maintenance Fund **	10,000.00
PTA	2,500.00
<b>Total Fees:</b>	<b>34,000.00</b>

**6<sup>th</sup> Form Fee Structure**

<b>Fees</b>	<b>Amount (\$)</b>
Insurance **	3,500.00
Security **	3,000.00
School Development and Activities	5,000.00
Technology and Laboratory	10,000.00
Digital Communication & Maintenance Fund **	10,000.00
PTA	2,500.00
Sixth Form Fee	41,000.00
<b>Total Fees:</b>	<b>75,000.00</b>

**NOTE: Sixth Form Fees are compulsory.**

See page 2 of this document for Early Bird Discount

**Residential Orientation Fee**

The Residential Orientation Fee for **Sunday, September 3 to Tuesday September 5, 2023**, is compulsory for **ALL NEW** students. The cost is **\$25,000.00**.

**Boarding Fees**

**Boarding Fees** for the academic year 2023–2024 are as follows:

- ❖ 1<sup>st</sup> to 4<sup>th</sup> Form - \$355,740.00 (per annum)
- ❖ 5<sup>th</sup> to 6<sup>th</sup> Form - \$337,869.00 (per annum)

**Please note that Boarding Fees are compulsory.** Payments can be made annually, termly, monthly, or fortnightly. If payments are not being made in full, the parent must sign a payment agreement with the bursar.

**PAYMENT OPTIONS:**

**Day School**

**Option A: Annual Payment**

<b>Dates</b>	<b>Grade 7-11</b>	<b>Grade 12-13</b>
Friday, July 28, 2023	\$34,000.00	\$75,000.00

**Option B: Termly Payment**

<b>Dates</b>	<b>Grade 7-11</b>	<b>Grade 12-13</b>
Friday, July 28, 2023	\$20,000.00	\$40,500.00
Friday, December 29, 2023	\$14,000.00	\$34,500.00



**Boarding Fees****Annual Payment Date:**

Dates	Grade 7-10	Grade 11-13
Friday, July 28, 2023	\$355,740.00	\$337,869.00

**Termly Payment Dates:**

Dates	Grade 7-10	Grade 11-13
Friday, July 28, 2023	\$142,296.00	\$169,000.00
Friday, December 22, 2023	\$142,296.00	\$168,869.00
Friday, March 29, 2024	\$71,148.00	-

**Monthly Payment Dates: (last working day of the preceding month)**

Dates	Grade 7-10	Grade 11-13
Friday, July 28, 2023	\$47,432.00	\$56,312.00
Friday, September 29, 2023	\$47,432.00	\$56,312.00
Friday, October 31, 2023	\$47,432.00	\$56,312.00
Friday, December 29, 2023	\$35,574.00	\$56,312.00
Wednesday, January 31, 2024	\$35,574.00	\$56,312.00
Thursday, February 29, 2024	\$35,574.00	\$56,309.00
Thursday, March 28, 2024	\$35,574.00	-
Tuesday, April 30, 2024	\$35,574.00	-
Friday, May 31, 2024	\$35,574.00	-

**Fortnightly Payment Dates: (1<sup>st</sup> and 3<sup>rd</sup> Friday of each month)**

Dates	Grade 7-10	Grade 11-13
Friday, July 21, 2023	\$23,716.00	\$28,170.00
Friday, August 4, 2023	\$23,716.00	\$28,166.00
Friday, August 18, 2023	\$23,716.00	\$28,166.00
Friday, September 1, 2023	\$23,716.00	\$28,166.00
Friday, September 15, 2023	\$23,716.00	\$28,166.00
Friday, October 6, 2023	\$23,716.00	\$28,166.00
Friday, December 15, 2023	\$23,716.00	\$28,145.00
Friday, December 29, 2023	\$23,716.00	\$28,145.00
Friday, January 5, 2024	\$23,716.00	\$28,145.00
Friday, January 19, 2024	\$23,716.00	\$28,145.00
Friday, February 2, 2024	\$23,716.00	\$28,145.00
Friday, February 16, 2024	\$23,716.00	\$28,144.00
Friday, March 1, 2024	\$11,858.00	-
Friday, March 15, 2024	\$11,858.00	-
Friday, April 5, 2024	\$11,858.00	-
Friday, April 19, 2024	\$11,858.00	-
Friday, May 3, 2024	\$11,858.00	-
Friday, May 17, 2024	\$11,858.00	-

Kindly pay fees to any National Commercial Bank (NCB) Branch.

<b>Account Number:</b> 891007604 <b>Account Name:</b> M&DT - Hampton School <b>Type:</b> Chequing <b>Branch:</b> Santa Cruz Branch
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Payments can be made in-branch, at the ATM OR online. Kindly email a copy of your receipt to [receivablehampton@gmail.com](mailto:receivablehampton@gmail.com) and copy to [schoolfeereceipts.hampton@gmail.com](mailto:schoolfeereceipts.hampton@gmail.com).

**4. Graduation**

Senior Students (Grades 10-13) are encouraged to pay keen attention to the criteria for Graduation, outlined in the Student Handbook, Pages 89 - 90 (at [hamptonschool.edu.jm](http://hamptonschool.edu.jm) or Library Copy or personal copy).

**5. Dress Code**

ALL students are required to be acquainted with Hampton School's Grooming Code; outlined on Pages 52 - 54 of the Student Handbook. Of note:

- i) The Uniform (Grades 7 - 13) should be **two (2) inches below the base of the knee.**
- ii) Shoes and socks should be **dark brown**
- iii) Hair must not be bleached or dyed; no extensions or shaved styles. \*
- iv) One pair of small, round, gold knob earrings is allowed: no stones or decorations.

**6. Official Re-opening Dates**

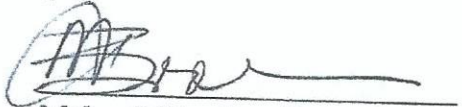
School reopens on Monday, **September 4, 2023**, at 7:45 a.m.

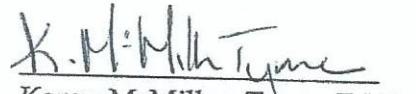
Students attend as outlined below:

Grade 7 & New Students .....Monday, September 4, 2023  
 Grade 7 & New Students .....Tuesday, September 5, 2023  
 Grades 7, 8 & 9 ..... Wednesday, September 6, 2023  
 Grade 7, 10, 11 & 13 ..... Thursday, September 7, 2023  
 Classes commence (7-11 & 13) ..... Friday September 8, 2023  
 N.B. Grade 12 students report on Monday, September 12, 2023.

We look forward to serving you.

Faithfully,

  
 Mahvell Charlton-Brown, Ph.D.  
 Headmistress

  
 Karen McMillan-Tyome, Ed.D.  
 Chairman

