



**Chairman:** Dr. Karen McMillan-Tyme, B.Ed., M.Sc., Ed.S., Ed.D.  
**Principal:** Dr. Mahvell Charlton- Brown, Dip. Ed. (Hons.), B.A. (Hons.), M.Ed., M.A., P. Grad. Cert., Ph.D.

## TRANSFER APPLICATION FORM

This form is to be completed by the legally appointed parent/guardian of the student. This form **MUST** be completed in its entirety. If it is discovered that any information given is false or inaccurate in any way, this will render your application void and the candidate **WILL NOT** be considered for acceptance.

**NOTE:** An Application for Transfer **DOES NOT** guarantee the provision of a space at Hampton School. Students who are successfully placed at Hampton School by way of Transfer Application are required to acquaint themselves with the contents of the Student Handbook and thereby, the rules and standards of conduct and performance of Hampton School, to which they are expected to conform.

### PART ONE:

#### Student Personal Information

- (a) Student's Name: \_\_\_\_\_
- (b) Date of Birth: \_\_\_\_\_ (c) Age at last birthday: \_\_\_\_\_
- (d) Student's Address: \_\_\_\_\_
- (e) Name of last school attended: \_\_\_\_\_
- (f) Last grade the student was enrolled: \_\_\_\_\_
- (g) Was the student a member of any club or society at the last school? (State if yes): \_\_\_\_\_
- (h) Does the student suffer from any medical condition? (State the condition if yes): \_\_\_\_\_

### PART TWO:

#### Parent/Guardian Information

- (a) Mother's Name: \_\_\_\_\_ (b) Occupation: \_\_\_\_\_
- (c) Address: \_\_\_\_\_
- (d) Cell#: \_\_\_\_\_ Home #: \_\_\_\_\_ Work#: \_\_\_\_\_
- (e) Father's Name: \_\_\_\_\_ (f) Occupation: \_\_\_\_\_
- (g) Address: \_\_\_\_\_
- (h) Cell #: \_\_\_\_\_ Home#: \_\_\_\_\_ Work#: \_\_\_\_\_

*If student does not live with mother and/or father, please give the information for the person with whom the student lives below.*

- (i) Guardian's name: \_\_\_\_\_ (j) Occupation: \_\_\_\_\_
- (k) Address: \_\_\_\_\_
- (l) Cell#: \_\_\_\_\_ Home#: \_\_\_\_\_ Work#: \_\_\_\_\_

*This form continues on the next page.*

PART THREE:

External Examination Results

PEP Results

Subject	Grades Received
Mathematics	
Social Studies	
Science	
Language Arts	
Ability Test	
Total Placement Score	

GSAT Results

Subject	Grades Received
Mathematics	
Social Studies	
Science	
Language Arts	
Communication Task	

Please be reminded that a copy of the student’s last two (2) reports from her last school attended **MUST** be submitted with this document.

PART FOUR:

Statement of Interest

Indicate why you are seeking to transfer your child to Hampton School. You can select more than one option where applicable.

- My child has completed her mandatory 5 years and I would now like her to repeat Grade 10 and re-sit CSEC.

☐

Our family has relocated to the vicinity of Hampton School.

☐
- I was asked by the principal of my child’s previous school to find a new environment for my child.

☐

I have recently assumed responsibility for the child and I am now enrolling her in school.

☐
- I am seeking a school closer to where I reside.

☐

I feared for my child’s safety at her previous school.

☐
- I need a change of school environment for my child.

☐

I have heard of the programs offered by Hampton and would like my child to benefit from these programs.

☐
- My child was expelled from school.

☐

I have another child who attends the school and would like to move my child to Hampton for that reason.

☐

PART FIVE:

Boarding

Spaces for transfer placements are few and are prioritized for Applicants who will Board at Hampton School.  
NOTE: Boarding is a Condition of Transfer Placement.  
(Check Box, if applicable)

- A. ☐ My daughter **WILL** board at Hampton School if this transfer application is approved.
- B. ☐ I \_\_\_\_\_ (Name of Parent/Guardian of Applicant) hereby seek a place in Hampton School for my daughter/ward \_\_\_\_\_ (Name of Transfer Applicant). I accept that spaces for transferred students are few and accept Boarding at Hampton School as a condition of her transfer.

\_\_\_\_\_ (Signature of Parent/Guardian of Transfer Applicant)
- C. ☐ The completed Boarding Application Form is attached to this Transfer Application Form.

This form continues on the next page.

**PART SIX**

**Withdrawal Agreement**

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I \_\_\_\_\_ (name of Parent/Legal Guardian) hereby agree that where my daughter/ward  
\_\_\_\_\_ (name of transferred student) refuses to conform to the rules and standards of  
Hampton School, I agree upon consultation with Principal and the relevant representative/s of the Board of Management,  
to withdraw \_\_\_\_\_ (name of student); thereby rescinding the process of transfer.

Signature of Parent/Guardian: \_\_\_\_\_

**PART SEVEN:**

**Declaration**

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Condition for Review of Application  
N.B. The Transfer Application Form MUST BE COMPLETED in its entirety and be accompanied by ALL required  
documents in for the application for space to be reviewed for possible consideration.

As the parent/guardian of the above-named student, I hereby declare that all the information stated by me in this document  
is true and accurate and that I have read and understood the conditions for the Review of this Application.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_